

Town of Woodboro Board of Supervisors

Monthly meeting minutes

Tuesday, April 21, 2026

Pledge of Allegiance was recited.

The regular monthly board meeting was called to order at 6 p.m. by Chairperson Phil Kriesel. Clerk May confirmed the agenda was posted in appropriate places.

Members present were Chairperson Phil Kriesel, Supervisors Bill Rudis and Amanda Pontell, Treasurer Joann Beltz, and Clerk Judy May. There was 5 audience members present.

Supervisor Rudis made a motion and seconded by Supervisor Pontell to approve the Regular Monthly Meeting Minutes from March 17, 2026. Motion carried by voice vote.

Supervisor Rudis made a motion to accept the April 2026 Expenditures as presented. Motion was seconded by Supervisor Pontell. Motion carried by voice vote.

Treasurer's Report: Treasurer Beltz reported an adjusted balance of \$443,643.99.

Public Comments: None.

New Business:

1. Consider Tourist Rooming House, Steve and Jenni Williams. WB-1046 – 8420 Old Cty K. After discussion, the board asked the clerk to contact Oneida County that there are no objections.
2. Consider Tourist Rooming House, Robert Freitag, WB-473-4 – Paulson Dr. After discussion, the board asked the clerk to contact Oneida County that there are no objections.
3. Consider Driveway Application, Pete Steckbauer, WB-63-6 – Ambrose Dr. The board inspected the area last evening. Supervisor Rudis made a motion to approve the driveway application for WB-63-6 with no culvert needed. Supervisor Pontell seconded the motion. Motion carried.
4. Consider Driveway Application, Louis Buonaiuto, WB-479-2 – Birch Bay Rd. Supervisor Rudis made a motion to approve the driveway application for WB-479-2 with a culvert needed. Supervisor Pontell seconded the motion. Motion carried.
5. Election News. Clerk May reported that there were 289 votes cast. No issues/concerns. She has offered a poll worker position to Nancy Lillis, and she accepted. Her training will take place prior to the August 11th election. She may hire a high school student to work in August as well.
6. Change June 2026 Monthly meeting date. Supervisor Rudis requested a change to the June meeting date as he will be out of town. The board agreed on Monday, June 8, 2026, at 6 p.m. for the regular monthly meeting. Supervisor Rudis made a motion to move the June meeting to June 8, 2026 at 6 p.m. Supervisor Pontell seconded the motion. Motion carried.
7. Discuss requirement for ordinance to appoint alt. members to the Board of Review. Clerk May informed the chairperson that she completed the Board of Review Training. In that training, she learned that the town should have a list of alternate members to the Board of Review. An ordinance is required to appoint those members, and they must be residents of the town. Upon reviewing past ordinances done many years ago, it has not been updated in 10+ years. With the reassessment that will take place this year, she advised the need for this ordinance. The open book and board of review will not be scheduled until this fall per the assessor so there is time to review this ordinance and seek interested individuals. Tabled to next month.

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Old Business:

1. Town Roads.
 - a. Road report.
 - i. \$17,000+ in March for sanding, plowing, pushing snowbanks back at intersections, trees cut, etc.
 - ii. Road review was done yesterday and reported in the annual meeting.
 - iii. Old K from K to Oneida Lake Rd is anticipated to begin May 4th and be a six-week road project.
2. Sand/Salt Storage Shed. Tabled from last month. Sara C, Oneida County, is working on getting an appraisal. Tabled to next month.
3. Loan consideration for Old Cty K Rd project.
 - a. Review loan paperwork. Chair Kriesel went through each page. The board agreed to two draws, one for June 1 and July 7, 2026 for \$300,000 each. The Board of Commissioners of Public Lands memo was read aloud by Clerk May.
 - b. Resolution 2026-04 Form of Record was read aloud by Supervisor Pontell. Vote 3 ayes, 0 noes. Supervisor Rudis made a motion to approve Resolution 2026-04. Supervisor Pontell seconded the motion. Motion carried.
 - c. Supervisor Rudis made a motion to approve the loan paperwork. Supervisor Pontell seconded the motion. Motion carried.

A motion was made by Supervisor Rudis and seconded by Supervisor Pontell to adjourn the meeting at 6:36 p.m. Motion carried by voice vote.