

# Town of Woodboro Board of Supervisors

## Monthly meeting minutes

Tuesday, July 21, 2020

Pledge of Allegiance was recited.

The regular monthly board meeting was called to order at 6:00 p.m. by Chairperson Phil Kriesel. Chair Kriesel confirmed the agenda was posted in appropriate places and the town's website.

Members present were Chairperson Phil Kriesel, Supervisors Bill Rudis and James Engman, Treasurer Joann Beltz, and Clerk Judy May. There were 2 audience members present online and 3 in person at the town hall. Roll call completed. (Due to the COVID19 pandemic, this meeting was available virtually on Zoom.com Meeting ID: 773 0465 7398.)

Supervisor Rudis made a motion and seconded by Supervisor Engman to approve the Regular Monthly Meeting Minutes of June 16, 2020. Motion carried by voice vote.

Supervisor Rudis made a motion to accept the July 2020 Expenditures as presented. Motion was seconded by Supervisor Engman. Motion carried by voice vote.

Treasurer's Report: Treasurer Beltz reported an adjusted balance of \$544,705.05.

### **New Business:**

*First agenda item:* Operator's License Jennifer Lepak. Supervisor Rudis made a motion to approve the operator's license for Jennifer Lepak, Supervisor Engman seconded the motion. Motion carried by voice vote.

*Second agenda item:* Land Division-Oneida Lake Woods Plat. The Woodboro Plan Commission approved the preliminary land division with 5 ayes and 0 nays. Chair Kriesel asked the board if there were any questions. Supervisor Engman suggested that item #5 of the driveway agreement be changed to sharing driveway costs evenly between landowners instead of the way it is stated as shared based on usage. Jack Akers will ask the attorney who wrote the agreement for his opinion on the subject. Tim Mulhern, Plan Commission Chair, was asked if he had any questions or anything to add regarding the proposal. He stated he did not, but that he agrees with the recommendation brought up by Supervisor Engman. Supervisor Rudis made a motion to approve the preliminary land division for Oneida Lake Woods. Supervisor Engman seconded the motion. Motion carried by voice vote.

Jack Akers asked about the need for future signatures and if he would need to wait until the next meeting. Chair Kriesel stated that he would sign off on any necessary paperwork based on what the board had just approved, but any other items that required board approval would need to come before the board.

*Third agenda item:* Driveway permit costs – Supervisor Engman had reviewed the current ordinance and is asking the board to consider the addition of language to the current ordinance that includes a penalty for landowners that construct a driveway prior to approval from the town. He also stated that he felt the cost for the permit deposit/penalty was too low based on how much it would cost to fix a driveway that isn't constructed properly. Supervisor Rudis and Chair Kriesel agreed. After discussion, they agreed the deposit and penalty cost should be raised to \$500. It was also noted that the language on number 8 needs to be updated. Supervisor Engman was asked to work on the ordinance and bring it back to the board. Tabled until next month.

*Fourth agenda item:* Election equipment – Clerk May stated that she went to a training at Oneida County for new equipment that is being sold by Command Central to replace the current election equipment being used. Command Central will no longer service the current Edge equipment after 2022. She informed the board that other towns in the county are looking at options for new equipment. Command Central is offering discounts and a buy-back of current equipment if they receive an agreement prior to the end of

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August 2020. After discussion, a motion was made by Supervisor Rudis to approve the purchase of the ICE (All-in-One) Tabulator. Supervisor Engman seconded the motion. Motion carried by voice vote.

*Sixth agenda item:* Oneida County Request – WB26 Washburn Lake Rd to vacate a strip of land adjacent to the roadway. A motion was made by Supervisor Rudis to vacate the strip of land. Motion was seconded by Supervisor Engman. Motion carried by voice vote.

### **Old Business:**

*First agenda item:* Oneida Lake Access – Chair Kriesel stated Mr. and Mrs. Dable have signed the paperwork. No Trespassing signs are still located on the property and will need to be removed. Paperwork is still in process. Tabled to next month.

*Second agenda item:* Town Roads

- Jeff Bowen sent a letter to the town asking for permission to trim trees on Virgin Lake Rd and Gary Lake Rd. Supervisors Engman and Rudis agreed with having them do the work.
- Some roads are showing signs of washout due to recent heavy rains.
- Clerk May stated that tree/bush trimming needs to take place on the corner of Hancock Lake Rd and Cty K as view is blocked when looking to the west.
- Rambling Lane-No new developments.

*Third agenda item:* Public Comments

- Supervisor Engman stated that the driveway on Spring Creek Rd is approved. He looked at the driveway on Oneida Lake Rd and stated that it doesn't appear to be finished.

A motion was made by Supervisor Rudis and seconded by Supervisor Engman to adjourn the meeting at 6:34 p.m. Motion carried by voice vote.