

# **Town of Woodboro Board of Supervisors**

## **Monthly meeting minutes**

**Tuesday, June 17, 2025**

Pledge of Allegiance was recited.

The regular monthly board meeting was called to order at 6 p.m. by Chairperson Phil Kriesel. Clerk May confirmed the agenda was posted in appropriate places and the town's website.

Members present were Chairperson Phil Kriesel, Supervisors Bill Rudis and Amanda Pontell, Treasurer Joann Beltz, and Clerk Judy May. There were 2 audience members present.

Supervisor Rudis made a motion and seconded by Supervisor Pontell to approve the Regular Monthly Meeting Minutes from May 20, 2025. Motion carried by voice vote.

Supervisor Rudis made a motion to accept the June 2025 Expenditures as presented. Motion was seconded by Supervisor Pontell. Motion carried by voice vote.

Treasurer's Report: Treasurer Beltz reported an adjusted balance of \$630,284.71.

Public Comments: Nancy Lillis asked if someone can cut down the brush at intersections in the town; specifically the corner of Cty N and Washburn Lake Rd. Chair Kriesel will have Bowens cut it after July 15<sup>th</sup> when the cutting restrictions are no longer in effect.

### **New Business:**

1. Public Hearing – Musky Point Rd discontinuation. Chair Kriesel called the Public Hearing portion of the meeting to order to 6:05 p.m. Chair Kriesel read the Resolution and Order for Discontinuance of the Public Way of Musky Point Road aloud for the record. Supervisor Rudis made a motion to approve the Resolution and Order for Discontinuance of the Public Way of Musky Point Road. Supervisor Pontell seconded the motion. Motion carried by voice vote. Supervisor Rudis made a motion to adjourn the public hearing portion of the meeting at 6:11 p.m. Supervisor Pontell seconded the motion. Motion carried by voice vote.
2. Loan Consideration Old Cty K Rd Project. Chair Kriesel explained the need for a short-term construction loan to cover costs during the Old Cty K Rd project. Chair Kriesel asked if anyone on the board was willing to check out financial institutions and obtain more information for funding the project. Supervisor Pontell offered to do the research. The decision was recommended to go to Nicolet National Bank and one other bank. She will bring information back to the board at a future meeting. Tabled to next month.
3. Renew Alcohol Beverage Licenses for:
  - a. Alpine Resort, LLC.
  - b. Harshaw Hunting South LLC/Rondele Ranch, LLC.Clerk May stated the appropriate applications and fees were received. Supervisor Rudis made a motion to approve the alcohol beverage licenses for Alpine Resort, LLC and Harshaw Hunting South LLC. Supervisor Pontell seconded the motion. Motion carried by voice vote.
4. New/Renew Operator Licenses for:

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- a. Vonda Backhaus. Clerk May stated the application and fee was received. Supervisor Rudis made a motion to approve Vonda Backhaus' operator license. Supervisor Pontell seconded the motion. Motion carried by voice vote.
- b. Jillian Uridel; Clerk May stated the application and fee was received. Supervisor Rudis made a motion to approve Jillian Uridel's operator license. Supervisor Pontell seconded the motion. Motion carried by voice vote.
- c. Nicole Baker-Clerk May stated Nicole Baker has an outstanding OWI first offense along with speeding-received 3/2025. Clerk May stated the application and fee was received. Supervisor Rudis made a motion to approve Nicole Baker's operator license. Supervisor Pontell seconded the motion. Motion carried by voice vote.
- d. Kimberly DeBels; Clerk May stated the application and fee was received. Supervisor Rudis made a motion to approve Kimberly DeBels' operator license. Supervisor Pontell seconded the motion. Motion carried by voice vote.
- e. Jolene Christian; Clerk May stated the application and fee was received. Supervisor Rudis made a motion to approve Jolene Christian's operator license. Supervisor Pontell seconded the motion. Motion carried by voice vote.
- f. Pamela Wilson-Clerk May stated neither the application nor fee has been received. A representative from Rondele Ranch asked if this could be moved to next month. Tabled to next month.
- g. Melissa Turek- Clerk May stated neither the application nor fee has been received. Also, tabled to next month.
- h. Michelle Wich; Clerk May stated the application and fee was received. Supervisor Rudis made a motion to approve Michelle Wich's operator license. Supervisor Pontell seconded the motion. Motion carried by voice vote.
- i. Theresa Anderson; Clerk May stated the application and fee was received. Supervisor Rudis made a motion to approve Theresa Anderson's operator license. Supervisor Pontell seconded the motion. Motion carried by voice vote.
- j. Scott Meland. Clerk May stated the application and fee was received. Supervisor Rudis made a motion to approve Scott Meland's operator license. Supervisor Pontell seconded the motion. Motion carried by voice vote.

### **Old Business:**

1. Consider Boy Scout proposal for painting and landscaping at Woodboro Town Hall-Michael Brunette. Michael Brunette was in attendance, and he provided paint samples, planter box drawings and wood choices. Also, he discussed what the plan is for future improvements at the town hall including painting both doors, the ramp, and shed. They will donate any leftover materials. Michael stated the intended placement of four wooden planter boxes. Chair Kriesel noted that the flag pole is the cutoff from the road and no boxes could be located between the flag pole and the road. Michael stated he would take the project back to the Boy Scouts for approval of fundraising. Chair Kriesel stated that the town will match the funds raised by the Boy Scout fundraising efforts. Michael asked how many coats of paint would be needed. Chair Kriesel stated that two coats would probably be needed. Supervisor Rudis made a motion to approve the plans as presented. Supervisor Pontell seconded the motion. Motion carried by voice vote.

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2. Consider Rezone WB-479 Lucas Verfuuerth, Birch Bay Rd. Tabled from last month. Plan Commission approved the rezone at the May meeting. Supervisor Rudis made a motion to approve the rezone for WB-479 from District #1A Forestry to District #02 Single Family Residential. Supervisor Pontell seconded the motion. Motion carried by voice vote.
3. Town Roads.
  - a. Rambling Lane. Tabled from last month. Easement paperwork was sent to the owners. Chair Kriesel spoke to both owners after they received the papers. Chair Kriesel stated Wayne Berens took issue with the easement width and may not sign. Ted Sommer called prior to the board meeting and asked for an update. He offered to speak to Wayne Berens. Tabled to next month.
  - b. Musky Point Rd. vacate portion of platted roadway. Tabled from last month. See above. Tabled to next month.
  - c. Road report.
    - i. Roads were swept.
    - ii. Fire numbers placed at Gullo Way.
    - iii. Some signage replaced.
    - iv. Supervisor Rudis noted that Hancock Lake Rd has a leaning tree over the roadway south of Dombrowski Rd. Chair Kriesel will talk to Bowens about removing it.
    - v. Supervisor Rudis noted Birch Bay Rd has a tree on the roadway. Chair Kriesel will talk to Bowens about removing it.
4. Sand/Salt Storage Shed. Tabled from last month. Chair Kriesel talked to landowner and they are not interested. Supervisor Rudis is to talk to another landowner to see if they are interested in providing a lot. Tabled to next month.

A motion was made by Supervisor Rudis and seconded by Supervisor Pontell to adjourn the meeting at 6:39 p.m. Motion carried by voice vote.