

Town of Woodboro Board of Supervisors

Monthly meeting minutes

Tuesday, May 21, 2024

Pledge of Allegiance was recited.

The regular monthly board meeting was called to order at 6 p.m. by Chairperson Phil Kriesel. Clerk May confirmed the agenda was posted in appropriate places and the town's website.

Members present were Chairperson Phil Kriesel, Supervisors Bill Rudis and Amanda Pontell, Treasurer Joann Beltz, and Clerk Judy May. There were 3 audience members present.

Supervisor Rudis made a motion and seconded by Supervisor Pontell to approve the Regular Monthly Meeting Minutes from April 16, 2024. Motion carried by voice vote.

Supervisor Rudis made a motion to accept the May 2024 Expenditures as presented. Motion was seconded by Supervisor Pontell. Motion carried by voice vote.

Treasurer's Report: Treasurer Beltz reported an adjusted balance of \$706,166.20.

Public Comments: Chair Kriesel announced a special meeting will be held on May 30, 2024, at 5:45 p.m. for the purpose of a contract consideration for a new town attorney and consider approval for a bid on a new roof on the town shed.

New Business:

1. Chip Seal Project 2024 – Bid opening.
 - a. Pitlik & Wick – \$134,107.05 and a Bid alternate \$122,537.03 #1
Only bid received was from Pitlik & Wick. Chair Kriesel read the bid aloud and explained the process involved in chip sealing the roadway. Supervisor Rudis asked about the estimated costs. Chair Kriesel thought it would be around \$100K. After further discussion about the difference in processes, Supervisor Rudis made a motion to accept the bid from Pitlik & Wick for the 2024 Chip Seal Project in the amount of \$122,537.03. Supervisor Pontell seconded the motion. Motion carried by voice vote. Chair Kriesel instructed the bidder to evaluate what needs to be done prior to proceeding with the project.
2. Board of Review reminder notice. Clerk May reminded the board that the Open Book will be held offsite at the assessor's office on Thursday, May 23rd. The Board of Review will be on Thursday, May 30th at 6 p.m.
3. Washburn Lake Rd. Project-MSA Proposal. Chair Kriesel provided a contract from MSA for the design and construction work in the amounts of \$81,389 and \$15,486 for the Washburn Lake Rd project. Chair Kriesel discussed the scope of the work by MSA for the project. The project will be sent out for bid next spring with construction summer 2025. Supervisor Rudis made a motion to accept the MSA contract for the Washburn Lake Rd. project. Supervisor Pontell seconded the motion. Motion carried by voice vote.

Old Business:

1. Town Roads.
 - a. Rambling Lane. Tabled from last month. No updates. Tabled to next month.
 - b. Musky Point Rd. – Tabled from last month. Landowner called and wanted an update. The town needs a new town attorney in place to finish. Tabled to next month.
 - c. Road report –
 - i. Chair Kriesel met with Jeff Bowen last week and they discussed the road report list along with other areas that need to be addressed for highway maintenance.

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- ii. Grading was done. No mowing until after July 15th.

- 2. Sand/Salt Storage Shed. Tabled from last month. Karl Jennrich response received and was read aloud to the board. Oneida County may need a CUP. At minimum a building permit would be needed to build the shed. Parcel cost is \$20,000. Discussion ensued. Tabled to next month.

A motion was made by Supervisor Rudis and seconded by Supervisor Pontell to adjourn the meeting at 6:23 p.m. Motion carried by voice vote.