

Town of Woodboro Board of Supervisors

Monthly meeting minutes

Tuesday, September 15, 2026

Pledge of Allegiance was recited.

The regular monthly board meeting was called to order at 6 p.m. by Chairperson Phil Kriesel. Clerk May confirmed the agenda was posted in appropriate places.

Members present were Chairperson Phil Kriesel, Supervisors Bill Rudis and Amanda Pontell, Treasurer Joann Beltz, and Clerk Judy May. There were 4 audience members present.

Supervisor Rudis made a motion and seconded by Supervisor Pontell to approve the Monthly Meeting Minutes from August 18, 2026 and the Board of Review Minutes from September 3, 2026. Motion carried by voice vote.

Supervisor Rudis made a motion to accept the September 2026 Expenditures as presented. Motion was seconded by Supervisor Pontell. Motion carried by voice vote.

Treasurer's Report: Treasurer Beltz reported an adjusted balance of \$1,430,367.76.

Public Comments: None.

New Business:

1. Jeff Seamandel, MSA. Caleb Radtke was present from MSA.
 - a. Amendment 1 Engineering Contract for Old Cty K Rd Project 2026. Chair Kriesel and Caleb Radtke provided the contract details to the board. Supervisor Rudis made motion to approve Amendment 1 Engineering Contract from MSA for the Old Cty K Rd Project. Supervisor Pontell seconded the motion. Motion carried by voice vote.
 - b. Change Order 2 for Old Cty K Rd Project 2026. Chair Kriesel and Caleb Radtke provided the contract details to the board. Supervisor Rudis made motion to approve Change Order #2 of the contract from MSA for the Old Cty K Rd Project. Supervisor Pontell seconded the motion. Motion carried by voice vote.
2. Michael Brunette – Boy Scout. Review work already done and provide feedback in regards to finishing up the project. Michael announced the work that had been completed by the boy scout troop and asked for feedback from the board. The board gave Michael a small list of painting items that may still need to be done if there is paint left over, The board thanked Michael and the boy scout troop for all of their hard work.
3. Tourist Rooming House Review – Oneida County for Michael Heinzen, WB 116-6, 3116 Oneida Lake Rd. No objections from the board. Clerk May to notify Oneida County.
4. Consider Changing Clerk Position from Elected to Appointed. A future town elector's meeting would need to be set, if considered. Clerk May notified the board that her house is up for sale and she may be leaving the Town of Woodboro. She's asking that the position be changed from elected to appointed. To do this, a special meeting of town electors would need to be set. Supervisor Rudis made a motion to call a special town meeting to change the clerk position from elected to appointed. Supervisor Pontell seconded the motion. Motion carried by voice vote.

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5. Consider Freelance Consulting Contract from Judith May, Town Clerk. Moot point at this time. No action was taken.
6. Name Private Road off Old Cty K per Oneida County. Oneida County notified the Town of Woodboro that a private road off of Old Cty K needed to be named due to the number of homes and parcels on the private drive. Oneida County sent letters to the landowners, Out of the eight property owners that own land on or access the road, six landowners submitted their vote, with two votes for Breezy Hill Rd, two votes for Hawks View Dr, and two votes for Jay Ln. As per county policy with ties, the county made the decision to nominate Breezy Hill Rd as the new name and needed the town board's approval. Supervisor Rudis made a motion to approve Breezy Hill Rd. Supervisor Pontell seconded the motion. Motion carried by voice vote.

Old Business:

1. Town Roads Report.
 - a. Excess road material from Old Cty K project has been placed on Nose Lake Rd and is continuing north on Trout Creek Rd. Bowens did grading work to spread the material out.
 - b. Patchwork done on town roads.
 - c. Bowens moved Paulson Rd sign closer to the highway for easier viewing as requested by town resident.
 - d. Mowing is completed.
 - e. Caleb Radtke provided updates on Old Cty K project - Graveling will be done this week. Some soft spots are being worked on. Call Caleb if potholes develop. Caleb asked if there were any complaints/concerns. Complaint had been received from local bar.
 - f. Supervisor Pontell asked about sweeping roads prior to the Fall Ride. Chair Kriesel stated that they've been done.
2. Motion to convene into closed session pursuant to Wis. Stat. §19.85(1)(e) for the purpose deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, to wit: purchase of land from Oneida County. Supervisor Rudis made a motion to go into closed session at 6:28 p.m. Supervisor Pontell seconded the motion. Motion carried. Present at the meeting: Chairman Kriesel, Supervisors Rudis and Pontell, Treasurer Beltz, Clerk Judy May, and Attorney Shane VanderWaal.
3. Return to open session. Discussion and possible action on closed session agenda item(s). Supervisor Rudis made a motion to return to open session at 7:25 p.m. Supervisor Pontell seconded the motion. Motion carried by voice vote.
4. Discussion and possible action on calling Special Town Meeting pursuant to Wis. Stat. § 60.12(1)(c) to set a specific time, date and purpose of the meeting. No future meeting date determined.

A motion was made by Supervisor Rudis and seconded by Supervisor Pontell to adjourn the meeting at 7:25 p.m. Motion carried by voice vote.